



**Help for non-English speakers**

If you need help to understand the information in this policy please contact the school office by phoning 03 9786 5197 or emailing [Seaford.park.ps@education.vic.gov.au](mailto:Seaford.park.ps@education.vic.gov.au).

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## PURPOSE

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The purpose of this policy is to outline to our school community the Department's and Seaford Park Primary School's policy requirements relating to homework.

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## SCOPE

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This policy applies to students in all year levels and staff responsible for setting and monitoring homework at Seaford Park Primary School.

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## RATIONALE

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Seaford Park Primary School has developed this Homework Policy in consultation with the School Council to support student learning and wellbeing by:

- providing opportunities for students to review, revise and reinforce newly acquired skills
- providing opportunities for students to apply new knowledge
- providing opportunities for students to prepare for future lessons
- encouraging students to enrich or extend knowledge individually, collectively and imaginatively
- fostering good lifelong learning and study habits
- supporting learning partnerships with parents/carers.

To maximise the benefit of homework, the staff at Seaford Park Primary School strive to ensure the tasks they assign are brief and manageable. We acknowledge the benefits of social time with family and friends, and of engaging in extra-curricular activities such as sports and arts.

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## DEFINITIONS

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**Homework** is tasks assigned to students by teachers that are meant to be carried out during non-school hours.

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## POLICY

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As part of a comprehensive and balanced curriculum, homework is seen as a way of supporting and fostering life-long learning and connecting families with the learning of their children. Homework plays an important role in fostering good life-long learning and study habits, building the home/school partnership, supporting the foundations of learning and helping students revise concepts and enhance skills.

At Seaford Park Primary School, all homework set by teachers will be:

- purposeful
- curriculum-aligned
- appropriate to students' skill level and age
- designed to help students develop as independent learners
- monitored by the teacher
- where appropriate, provide opportunities for parents/carers to partner in their child's learning.

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## PREP –YEAR 4

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- In the early years, the objective of homework should be to practise and consolidate the concepts that have been introduced during class time. It is also intended to introduce the concepts of self-discipline and responsibility and prepare them for the upper grades.
- Assigned homework tasks will build on concepts explored in the classroom and encourage students to use their initiative by gathering additional information or materials.

- Homework will mainly consist of daily reading to, with, or by parents/carer or older siblings.
- Students are generally not expected to complete more than 30 minutes of homework per day.

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#### YEAR 5 TO YEAR 6

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- In the upper year levels, the objective of homework is to build on the concepts of self-discipline, responsibility and initiative to prepare students for secondary school.
- Assigned homework tasks will include daily independent reading and may include extension assignments, class work, essays and research.
- Students are generally not expected to spend more than 45 minutes per day on homework.

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#### TYPES OF HOMEWORK

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The types of homework that teachers at Seaford Park Primary School will include are:

- completing consolidation exercises for mathematics
- completing science investigation exercises
- making or designing an artwork
- practising and playing musical instruments
- practising spelling words
- practising sports skills
- practising words/phrases learnt in a language other than English
- reading background material for a subject
- reading English texts prior to class discussion
- reading for pleasure
- researching topics associated with set class work
- revising/preparing for tests
- applying new skills to home context such as:

- planning and cooking food, including following a recipe
- helping to plan a day trip or holiday, including timings, directions and costs
- growing plants
- reviewing their favourite film or book
- writing a diary entry
- engaging with parents in learning activities such as:
  - rehearsing a presentation with parent/carers, and seeking their feedback
  - interviewing a family member as part of a research project.

### SHARED EXPECTATIONS AND RESPONSIBILITIES

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Homework is a shared responsibility between the school, teachers, students and their parents/carers. In order to get the most out of homework tasks, it is important that everyone understands their obligations and responsibilities.

Responsibilities and expectations for **leaders** at Seaford Park Primary School are to:

- advise teachers, students and parents/carers of homework expectations at the beginning of the school year and provide them with access to the homework policy.

Responsibilities and expectations for **teachers** at Seaford Park Primary School are to:

- set homework that is curriculum-aligned and appropriate to the student's skill level and age
- ensure homework tasks are purposeful – this means they are deliberately designed and planned to support student learning (so, they are not 'busy work' or where students 'finish off' work they did/could not complete in class)
- assess homework and provide timely and practical feedback
- ensure the amount of homework set supports a student to engage with a range of recreational, family and cultural activities outside of school hours
- offer opportunities for families to engage in their children's learning.

Responsibilities and expectations for **students** at Seaford Park Primary School are:

- being aware of the school's homework policy
- discussing homework expectations with their parents/carers
- accepting responsibility for the completion of homework tasks within set time frames
- following up on comments made by teachers
- seeking assistance when difficulties arise
- organising their time to manage home obligations, participation in physical activity and sports, recreational and cultural activities.

Responsibilities and expectations for **parents/carers** at Seaford Park Primary School are:

- ensuring there is a balance between the time spent on homework and recreational, family and cultural activities
- talking to teachers about any concerns they have about the homework
- discussing homework with their child in their first language, if English is not the main language spoken at home,
- in dialogue, linking homework to:
  - previous experiences the child and/or parent/carer may have had
  - family culture(s), history(ies) and language(s)
  - relevant services, clubs, associations and community.
- ensuring there is a quiet study area for their child to complete homework.

#### SUPPORT FOR STUDENTS AND PARENTS/CARERS

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Seaford Park Primary School understands that students have different learning strengths, preferences and interests and may approach learning activities and homework differently. If parents/carers are concerned their child may not understand the homework tasks that have been set or is spending a long period of time completing their homework, we encourage parents/carers to speak to their child's teacher.

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**COMMUNICATION**

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This policy will be communicated to our school community in the following ways:

- Included in staff induction processes and staff training
- Available publicly on our school's website
- Included in staff handbook/manual
- Reminders in our school newsletter
- Discussed at annual staff briefings/meetings
- Included in transition and enrolment packs
- Discussed at parent information nights/sessions
- Discussed at student forums
- Hard copy available from school administration upon request

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**RELATED POLICIES AND RESOURCES**

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- [Homework – Department Policy](#)

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**POLICY REVIEW AND APPROVAL**

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Policy last reviewed	Term 1, 2025
Consultation	Curriculum Subcommittee School Improvement Team School Council
Approved by	Principal
Next scheduled review date	Term 1, 2029