

PREP - PARENT PAYMENTS 2024

Seaford Park Primary School is looking forward to another great year of teaching and learning and would like to advise you of our voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

The Seaford Park Primary School Council has approved the school's Parent Payments; the contributions made to the school create a real difference to the learning programs, modern equipment and teaching professionals available to your children. We greatly appreciate any voluntary contributions you may be able to make to the school, further assisting our resource and support requirements.

Seaford Park Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents. We have closely scrutinised the current arrangements and have made some important changes to the presentation of the contributions for your child.

- **Curriculum Contributions:** These include items used to support the Victorian Curriculum.
- **Stationery Packs (Booklists):** We have arranged for stationery packs to be purchased from Melbourne Office Supplies. These will be delivered to the school directly. The prices we have negotiated for the packs are heavily discounted.
- **Other Contributions:** We have increased the number of voluntary contribution areas for family donations. These contributions assist with the ongoing running of the school. We understand that some families may be under increased financial pressure. We appreciate every donation made to these categories, as they make an enormous difference to what we can offer our students.
- **Excursion/Incursions:** Incursions, excursions, interschool sports, swimming, concerts, camps, etc. will be charged as they arise. It is crucial to note that students can only attend these activities if payments and consent are received by the due date.

Payment Methods:

Please read the information on page 4.

Payment is not required until our **Book Collection Day on MONDAY 29TH JANUARY 2024.**

Financial Support for Families:

The school recognises that families may sometimes experience financial difficulty and offers a range of support options including:

- Camps, Sports and Excursion Fund (CSEF)
- State Schools Relief (uniform items)

If you are experiencing difficulty in making the requested contributions, please contact our Parent Payment contact – Nadine Wright by phone 9786 5197 or email seaford.park.ps@education.vic.gov.au for a confidential discussion about alternative arrangements.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Patrick Halpin

Patrick Halpin
Principal

Kylie Tomlinson

Kylie Tomlinson
School Council President

Jan Gallagher

Jan Gallagher
School Council Treasurer

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Suggested Amount
	\$209.00
<p>Prep classroom consumables, materials & equipment</p> <ul style="list-style-type: none"> • Classroom supplies – coloured paper, cardboard, paint, craft material, food ingredients • Art – paint, crayons, canvas, glitter, coloured paper, glue, card, wool, materials, clay, wood, beading etc. • Science – ingredients for experiments, shared classroom materials. • Mathematics – numeracy blocks, calculators, maths kids, cards, etc. • English – book boxes, class sets, novels, readers • Physical Education & Sport – ribbons, materials, equipment • Language – workbooks and shared classroom materials • Library – books, subscriptions • Gardening – plants, soil, materials • ICT – provision of individual devices from the classroom set • Online subscriptions to Educational apps for each appropriate year level 	\$140.00
<p>Prep Stationery Packs</p> <p>Items are purchased by the school and are specific to their year level. The school has worked with an external company, Melbourne Office Supplies, to negotiate an extremely competitive price for the stationery packs. Please see itemised list on page 3.</p>	\$59.00
<p>Prep Printing and photocopying of worksheets and learning materials</p>	\$10.00
Other Contributions - for non-curriculum items and activities	Suggested Amount
	\$50
<p>School Resources</p> <ul style="list-style-type: none"> • Buildings and Grounds – maintenance and upkeep (Suggested contribution \$25.00) • Playground Equipment – maintenance and upkeep, new equipment (Suggested contribution \$25.00) 	\$50.00
Total Suggested Amount	\$259.00

STATIONERY PACK - PREP BOOKLIST

Prep Booklist	Qty per student	Prep Booklist	Qty per student
Whiteboard	1	Red Pencil	1
Scissors	1	Glue sticks	1
Plastic document wallet	1	Display book	1
Scrapbook	3	Headphones	1
Junior HB pencils	8	Mesh pouch	2
Art folio bag	1	12pk Triangular colour pencils	2
Botany book 18mm 64gs	1	A4 Exercise book 18mm 48pgs	3
Blue whiteboard markers	10	3 mini scrap books	3
Red whiteboard markers	2	Botany book	1
Colour Markers	1	Art Smock	1
Total payment due:			\$59.00

Extra-Curricular Items and Activities:

Teachers at Seaford Park Primary School pride themselves on the fabulous programs offered to support the Victorian Curriculum. They work hard to deliver these activities at extremely competitive prices. The value of these optional learning experiences add to your child's school years and cannot be underestimated. Optional programs help to develop confidence, self-awareness, new skills, organisation and, above all, support academic achievement. Studies into student participation and overall development and achievement show that those children exposed to a wide level of experiences in their early years have an improved educational profile. At Seaford Park Primary School, we strive to develop the whole child to their fullest potential.

Included in this section are incursions, excursions, sporting and musical activities, swimming program and camps. Notification of these events will be communicated with parents at least 2 weeks prior to the event. Payment and consent must be received by the due date for children to participate in these activities.

Extra-Curricular Items & Activities

Optional whole school photos

Optional swimming program

Other optional excursions and or incursions to be scheduled

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.



Seaford Park Primary School

141 East Road

Seaford, 3198

Email: seaford.park.ps@education.vic.gov.au

Phone: 03 9786 5197

METHODS OF PAYMENT

Direct Deposit

If paying via direct deposit payments must be made on or before **Monday 15th January 2024**

ACCOUNT NAME: SEAFORD PARK PRIMARY SCHOOL
BSB: 033222 ACCOUNT NUMBER: 019816

Please put your child's last name and first initial as a reference.

Payment on book collection day

Credit card and cash payments can be made at the office on book collection day.

Credit from my account from previous year/s

If you have credit in your account, a statement has been attached. Please note if your balance does not cover your payment please indicate 2 options on the payment options below.

Centrepay Payments

If you receive Centrelink payments you can opt to have a nominated amount to be paid directly to the school, a Centrepay form is attached. These payments can be for a set amount or ongoing.

If you are currently using Centrepay and wish to continue we will still require you to fill out the attached form.

Please return Centrepay application form with the Payment Summary (page 5) by **MONDAY 11TH DECEMBER 2023.**

If you have any questions or require more information, please contact Nadine by phoning the office: 9786 5197

or by email: Nadine.krome-wright@education.vic.gov.au



Seaford Park Primary School
 141 East Road
 Seaford, 3198
 Email: seaford.park.ps@education.vic.gov.au
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BOOK COLLECTION DAY
MONDAY 29TH JANUARY 2024

THIS FORM MUST BE RETURNED

PLEASE FILL OUT THE PAYMENT SUMMARY BELOW AND RETURN TO THE OFFICE NO LATER THAN:

MONDAY 11TH DECEMBER 2023

****THIS INFORMATION IS ESSENTIAL FOR ORDERING AND PLANNING****

PLEASE REMEMBER TO RETURN CENTREPAY APPLICATION FORMS IF YOU WILL BE USING CENTREPAY

2024 PAYMENT SUMMARY – PREP

Student Name:			
Parent/Carer Contact:		Daytime phone:	
Description	Amount		
Curriculum Contributions including Stationery Pack			\$209.00
Other contributions – individual to determine amount	Suggested		
o Building and Grounds	\$25.00		\$
o Playground Equipment	\$25.00		\$
	TOTAL AMOUNT		\$
PLEASE TICK WHICH PAYMENT OPTION YOU WILL BE USING			
	<input type="checkbox"/>	DIRECT DEPOSIT	\$
	<input type="checkbox"/>	ON BOOK COLLECTION DAY	\$
	<input type="checkbox"/>	CREDIT FROM MY ACCOUNT	\$
	<input type="checkbox"/>	CENTREPAY	ONGOING
		TOTAL AMOUNT TO BE PAID	\$

PAYMENT IS NOT REQUIRED UNTIL BOOK COLLECTION DAY MONDAY 29TH JANUARY 2024
UNLESS PAYING VIA DIRECT DEPOSIT – PAYMENT MUST BE MADE BY MONDAY 15TH JANUARY 2024

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.