



# Seaford Park Primary School

## Parent Payment Arrangements

Dear Parents and Carers,

Seaford Park Primary School is looking forward to another great year of teaching and learning and would like to advise you of our parent payment arrangements for 2021. Please find the fee schedule attached – pages 2 ,3 & 4 should be completed and returned to the school by 20.11.2020 so that we can prepare accordingly.

**PLEASE NOTE: NO PAYMENTS ARE DUE ON THIS DATE.**

**PAYMENTS WILL BE DUE ON, OR BEFORE BOOK COLLECTION DAY**

Seaford Park Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents, whilst also ensuring that the students are exposed to a wide range of approaches, techniques and experiences.

### FINANCIAL SUPPORT FOR FAMILIES

Seaford Park Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- The Camps, Sports and Excursions Fund (CSEF)
- Centrepay arrangements
- Payment plans

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact Patrick Halpin by phoning the school office (0397865197) or emailing [Patrick.halpin@education.vic.gov.au](mailto:Patrick.halpin@education.vic.gov.au) .

### PAYMENT METHODS

We offer a variety of payment methods to assist our families:

- Cash and Credit Card payments at the office
- Direct Deposit
- Centrepay Instalments – for eligible families (forms attached)
- Payment plans
- Compass Pay

Kind Regards,

A handwritten signature in blue ink, appearing to be 'PH'.

Patrick Halpin | **Acting Principal**



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### FEE SCHEDULE – 2021

Please find the itemised list of Essential Student Learning Items and Optional Items for your child. Seaford Park Primary School also continues to welcome your voluntary contributions for 2021.

Please complete this form and return to the school by 20.11.2020 so we can prepare accordingly. **(PLEASE NOTE: NO PAYMENTS ARE DUE ON THIS DATE)**

Below is a list of items and activities that are essential for your child to learn the standard curriculum. Seaford Park Primary School purchase items in bulk and negotiate with suppliers to ensure prices are kept as low as possible. You may choose to purchase these items through the school or provide your own. Please indicate if there are any items on this list that you would prefer to provide yourself by crossing them off the list and adjusting the total.

| <b>Essential Student Learning Items</b>   | <b>Amount</b>   |
|---|-----------------|
| Stationery Pack – Book Pack – <b>YEAR 3 (see attached itemisation)</b>  | \$85.15         |
| Online subscriptions: Mathletics, Wushka, Reading Eggs & Nessy  | \$55.00         |
| Classroom Craft Supplies – coloured paper, coloured card A4 and A3, paper for printing of craft activities, paint, aluminium foil, paper cups, yellow paper plates, goggle eyes, cocktail umbrella, sentence strip cards, colour feathers & other craft materials for items made by students that they will bring home. | \$15.00         |
| Art Supplies – (for art lessons) coloured paper, coloured card A4 & A3, paint, permanent markers, and other craft supplies for items that students will bring home.   | \$30.00         |
| Science – ingredients for science experiments, students will have their own supplies in the classroom and may bring some of the items made home.  | \$15.00         |
| Indonesian – ingredients for cooking – students will be eating this at school and may bring some home.  | \$5.00          |
| Curriculum supplies – coloured paper, coloured card A4 & A3, coloured paper circles and squares for learning fractions, playdough and other supplies used for classroom curriculum activities. Students will have their own supplies in the classroom and may bring some of the items made home.                        | \$30.00         |
| <b>YEAR 3 BOOK PACK</b>   | <b>\$ 85.15</b> |
| <b>ESSENTIAL STUDENT LEARNING ITEMS TOTAL</b>   | <b>\$150.00</b> |
| <b>TOTAL</b>  | <b>\$235.15</b> |



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Seaford Park Primary School offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden your child's educational experience. You can pay in advance for these activities, the amount will show as a credit on your statement until it has been allocated to the activity.

Notices will be sent home at least 2 weeks before any upcoming activities and payments must be made by the due date if not paid for in advance. CSEF can be used for Camps/Sports and Excursions, there will be an option for you to choose to use your CSEF on the notices that will be sent home prior to the activity.

Please note the amounts below are approximate costs as until the activities are booked and confirmed we will not have definite amounts.

| Optional Items   | Amount    |
|------------------|-----------|
| Excursion – TBA  | \$45.00   |
| Incursions - TBA | \$40.00   |
| Camp - TBA       | TBA       |
|                  |           |
| <b>TOTAL</b>     | <b>\$</b> |

Seaford Park Primary School continues to welcome your voluntary contributions to support our school. You can make a general voluntary contribution that goes towards all of our school's important priorities for 2021 as well as providing additional activities and services for all students. Alternatively, you can make a voluntary contribution to any of the specific priorities outlined in the table below.

| Voluntary contribution          | Amount    |
|---------------------------------|-----------|
| GENERAL CONTRIBUTION            | \$        |
| SHADE STRUCTURE                 | \$        |
| PLAY EQUIPMENT UPGRADE          | \$        |
|                                 |           |
| <b>TOTAL</b>                    | <b>\$</b> |
| *These items are tax deductible |           |

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

In addition, fundraising events (hot food days, school disco, bingo night, etc.) will be held throughout the year with approval of School Council. Notices will be sent home two weeks prior to the events and payments will be due when orders/permission slips are to be returned.



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### PARENT PAYMENT CHARGES

|                                  | Amount    |
|----------------------------------|-----------|
| Essential Student Learning Items | \$        |
| Optional Items                   | \$        |
| Voluntary financial contribution | \$        |
| <b>TOTAL</b>                     | <b>\$</b> |

### PAYMENTS

**\*\*PLEASE INDICATE HOW YOU WILL BE MAKING YOUR PAYMENT\*\***

- DIRECT DEPOSIT – ACCOUNT DETAILS BELOW
- COMPASS PAY PAYMENT

**\*PAYMENT MUST BE MADE 1 WEEK PRIOR TO BOOK COLLECTION DAY\***

COMPASS PAY INSTRUCTIONS CAN BE FOUND ON PAGE 32 OF THE COMPASS PARENT GUIDE

COMPASS PARENT GUIDE CAN BE FOUND ON THE SCHOOL'S WEBSITE UNDER PARENT INFORMATION

- CREDIT CARD PAYMENT VIA COMPASS ON BOOK COLLECTION DAY
- CENTREPAY – FORMS TO BE SUBMITTED WITH THESE NOTICES (FORM ATTACHED)
- PAYMENT PLANS – FORMS TO BE SUBMITTED WITH THESE NOTICES  
(IF YOU REQUIRE A FORM PLEASE CONTACT THE OFFICE)
- CREDIT FROM MY ACCOUNT

**\*\*PLEASE RETURN PAGES 2, 3 AND 4 TO THE OFFICE BY FRIDAY 20<sup>TH</sup> NOVEMBER 2020\*\***

**PLEASE CUT THIS SECTION OFF TO SAVE ON FRIDGE AS A REMINDER ☺**

**Book Pack collection day will be held on Tuesday 19<sup>th</sup> January 2021**

Prep & Grade 1 – 9.00am -10.30am  
Grade 1 & Grade 2 – 11.00am – 12.00pm  
Grade 3 & Grade 4 – 12.00pm – 1.30pm  
Grade 5 & 6 – 2.00pm – 3.30pm

For the smooth running of the day we request that you collect your book packs in the allocated time slots. If you have more than 1 book pack to collect, you will be able to collect all book packs in the 1 time slot.

Banking Details – BSB: 313 140  
ACCOUNT NUMBER: 12003616  
ACCOUNT NAME: Seaford Park Primary School

**\*\*ALL PAYMENTS ARE DUE ON THIS DAY\*\* UNLESS PRIOR ARRANGEMENTS HAVE BEEN MADE WITH THE SCHOOL BUSINESS MANAGER OR PRINCIPAL  
\*TO ENSURE THE SMOOTH RUNNING OF BOOK COLLECTION DAY FOR EVERYONE, IF YOU HAVE ANY QUESTIONS PLEASE CONTACT THE OFFICE PRIOR TO COLLECTION/PAYMENT DATE\*.**